

## 0-18s Pastor - Jubilee Community Church East Grinstead

### Introduction

Jubilee Community Church (JCC) East Grinstead is a Newfrontiers church (part of the Newground Sphere) of 330 adult members with a community strength of about 450. A community of Christian witness in the town for over 200 years, JCC has grown significantly over the last decade. In July 2007 the church bought and then refurbished an industrial warehouse complex which now houses the church when it gathers and operates as Jubilee Community Centre. The centre serves 3000 local people a week with a host of learning, business and community activities. Jubilee is part of the Evangelical Alliance and Churches Together East Grinstead. JCC is a charismatic evangelical church with a desire to serve the Kingdom of God in their neighbourhood, their nation and the nations.

Jubilee Community Church is looking to appoint a 0-18s Pastor to join their staff from July/August 2016. The role would suit someone with a passion for the healthy spiritual and emotional development of children and young people and a desire to see them play their part in their families and the Jubilee family. The successful applicant would have a heart for Kingdom mission, a love for the local community and a leadership desire to encourage, equip and empower others.

The successful applicant would need to become a member of Jubilee Community Church as well as a member of the staff team. It is essential, therefore that they share our vision and values which can be found on our website [www.jcceg.co.uk](http://www.jcceg.co.uk). They would need to fully engage with our local church vision to see "More people, more like Jesus, in our neighbourhood, our nation and the nations".

### Application Process

Candidates are invited to apply by sending a CV and letter of application containing a personal statement outlining why they would like to be considered for, and what they would bring, to the post. The letter of application should include specific references to all of the essential qualities listed below and identify relevant gifting and experience. The letter should be no longer than two sides of A4.

- Closing date for application: Midday on Friday 3<sup>rd</sup> June
- Shortlisting: Wednesday 8<sup>th</sup> June
- Interview day: Saturday 18<sup>th</sup> June

The interview day will include a tour of the Jubilee Community Centre, two formal interviews lasting 20-30 minutes each, and a 5 minute presentation on a Bible verse of their choice.

Detailed timings for the day will depend on the number of candidates selected for interview and will be sent to the all interview candidates on Thursday 9<sup>th</sup> June. Candidates should make sure they can be available for the whole day on the 18<sup>th</sup> June.

Candidates should send their application **FAO Hannah Baptist** by email to [hannah@jcceg.co.uk](mailto:hannah@jcceg.co.uk) or by post to:

Jubilee Community Centre  
Charlwoods Road  
East Grinstead  
RH19 2HL

## **Job Role**

It is anticipated that the successful applicant will spend approximately 60-70% of their time overseeing the 0-18s work for JCC. The remaining 30-40% of their time will be spent on other matters depending on their individual gifting, the church's current requirements and God's call on their life.

### **Key Tasks of 0-18s work – 60-70% (approx.)**

- Setting of vision and strategy of JCC's work with 0-18's and their key influencers in line with the overall JCC vision as set by the eldership and core team,
- Leadership of 0-18's volunteer team,
- Line management of 0-18's staff positions,
- Management of 0-18 integration and discipleship,
- Oversight of transition of 18 year olds into work or higher education,
- Responsible for the involvement of the wider church in caring for the next generation,
- Oversight of Impacters and their development during their Impact year,
- Oversight of JCC's involvement with 0-18's in the community, including schools work where required,
- Ultimate responsibility for implementing the Safe-Guarding Policy and the Inclusion Policy for 0-18's,
- Recruiting and overseeing the training of new volunteers for JCC's 0-18s ministry,
- Identifying and direct involvement in the development of leaders amongst our young people at JCC,
- Overseeing JCC's 0-18s connection with New Ground Kids and Youth,
- Responsible for and direct involvement in Kids and Youth trips and events,
- Work with other members of staff to facilitate pastoring families and parents,
- Ultimate responsibility for the 0-18s budget,
- Active encouragement and engagement with parents and carers in the lives of their children.

### **Other areas of gifting – 30-40% (approx.)**

This balance of the role will depend on the successful applicant's particular area of gifting, alongside the churches current requirements. This will be flexible depending on the right candidate, but the following is a list of other aspects of church life which also require support in the near future:

- Communications – website, e-news, general communications with the church and wider community,
- Worship – working with the existing worship team to review and develop our worship at JCC,
- Sunday mornings – review and oversight of Sunday mornings,
- Facilitating and supporting the way JCC equips the saints and develops leaders.

Candidates should be aware that the nature of church life and growth requires a high level of flexibility in all staff roles.

### Personal Attributes

The successful candidate must have and/or be willing to learn and develop the following qualities:

Essential qualities	Desirable qualities
<ul style="list-style-type: none"> <li>• A clear sense of calling to leadership, together with a proven track record of experience in leading both projects and teams,</li> <li>• A passion for children and young people,</li> <li>• A personal enthusiasm for children and young people exploring and growing in faith,</li> <li>• The ability to effectively lead teams, manage people, and handle conflicts within a team if required,</li> <li>• A team player, with an ability to work collaboratively with volunteers and other members of staff and good interpersonal skills,</li> <li>• The ability to communicate clearly with a wide range of people, both orally and in writing/via email,</li> <li>• Good time management and the ability to work under pressure or to a deadline,</li> <li>• The ability to motivate teams and engage church members with the vision for 0-18's,</li> <li>• Relevant experience working with children and/or adolescents,</li> <li>• The ability to identify own Continuing Professional Development and training requirements and opportunities,</li> <li>• An understanding of and personal commitment to the safeguarding of young people,</li> <li>• The ability to communicate effectively with children and young people,</li> <li>• Ownership of JCC vision and values.</li> </ul>	<ul style="list-style-type: none"> <li>• Basic computer skills such as the use of Microsoft Word, Excel, Access and Outlook,</li> <li>• An awareness of social media,</li> <li>• An awareness of childhood and adolescent development,</li> <li>• Relevant qualifications relating to children and/or adolescents.</li> </ul>

### General Staff Engagement

- Attendance at staff meetings,
- Attendance at weekly staff lunch each Monday,
- Frequent attendance at staff coffee,
- Participate in staff training events,
- Regular attendance at JCC Prayer meetings.

### Other requirements

- An Enhanced DBS check will be required,
- The successful applicant will be required to become a member of Jubilee Community Church,

- This post has a Genuine Occupational Requirement (GOR) that the appointee be a committed Christian and has a lifestyle consistent with the Christian faith.

### **Line Management**

The successful applicant would report to the eldership team with direct line management accountability to the lead elder. They would also have peer accountability as part of the wider team and line management responsibility of staff and volunteers in their area.

### **Expected hours – 42 per week**

Working week to include a full day on a Sunday including attending both the 9am and 11am services, and two evening commitments each week. Non-working days will be Saturday and one other day throughout the week to be discussed with the staff team (excluding Mondays). Flexibility will be required for key events such as road trips and overnight stays. This is ideally a fulltime position but open to the possibility of a part time applicant.

### **Salary range**

£25,500-£33,000 depending on experience